

Guidelines for Credit calculation

General information:

- minimum requirements: 20 C to be completed
- general guideline: 30 hrs total workload equal 1 C
- credits will be rounded (e.g. 0.3 C -> 0.5 C; 0.7 C -> 0.5 C; 0.8 -> 1 C)
- one day usually counts as 8 hours

A. Participation in Colloquia and Active Participation in Seminars (minimum: 5 C)

- students have to present their project at least once per year in a seminar
 - attendance plus own contribution are counted
 - for one SWS/contact hour per week of attendance 0.5 C will be given
 - for one or more presentation(s) or talk(s) per semester in a seminar or colloquium 2 C will be given
- examples:*
- o Weekly department seminar (2hrs) -> 1 C per semester plus 1 C for own contribution
 - o Weekly journal club (1hr): 0.5 C for attendance
 - o PhD Seminars, Retreats: hours of attendance and own contribution count

B. Participation in Methods Courses (minimum: 2 C)

- attendance plus preparation/follow-up are counted
 - 1 day: 0.5 C, 2-3 days: 1 C, 4 days: 2 C, 5 days: 2.5 C; courses of more than 5 days: attendance plus 1.5 C for preparation and follow-up
- examples:*
- o 2-day methods course (incl. methods lectures/seminars in theoretical sciences): 1 C
 - o 10-day EMBO course: 4 C

C. Active Participation in Teaching and Supervision (minimum: 4 C)

- attendance (= teaching time) plus preparation/follow-up are counted as 1 C per SWS for the supervision of students in seminars or tutorials
- lump sum for lab rotations and practicals (duration 6-8 weeks) and supervision of B.Sc. thesis: 2 C
- lump sum for supervision of M.Sc. or diploma thesis: 3 C (may be counted only once)

D. Active Participation in Scientific Meetings (minimum: 2 C)

- attendance plus own contribution are counted
- attendance: 1-2 day(s): 0.5 C, 3-4 days: 1 C, 5-6 days: 1.5 C, 7 or more days: max. 2 C
- own contribution (poster or talk): 1 C
- example:
 - o Horizons: 4 full days = 1 C *plus* poster presentation = 1 C -> total = 2 C

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E. Key Competences and Soft Skills

(minimum: 2 C)

- attendance plus preparation/follow-up are counted
- 1 day: 0.5 C, 2 days: 1.0 C; 3 days: 1.5 C; 4 days: 2.0 C; 5 days: 2.5 C

examples:

- o workshop Scientific Writing (1 day): 0,5 C
- o German language course (3 months duration, 2 hrs/week): 1 C
- o Industry excursions of 1-2 days: 0.5 C

• the study program offers skills courses, but credits in this category may also be granted for other courses such as language classes (e.g. German, English, Spanish), economics, assessment center training, etc. Credits may also be granted for the co-organization of scientific meetings. In case of doubt please contact the coordination office.